



16th July, 2018

National Stock Exchange of India Limited
Exchange Plaza Bandra-Kurla Complex
Bandra (E), Mumbai-400051

BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai-400001

Dear Sir,

Sub: Intimation pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015

Pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015, we submit herewith the copy of letters (along with necessary annexure/form, if any) sent to the relevant shareholders holding shares in physical form, through registered/ speed post, with regard to:

1. Mandatory furnish PAN and Bank details for update in the Shareholders' records with Company/ RTA, in compliance with the SEBI circular no. SEBI/HO/MIRSD/DOPI/CIR/P/2018/73 dated April 20, 2018; and
2. Apprising the shareholders that the transfer of shares held by them in physical form will be discontinued w.e.f. December 5, 2018 as per the Regulation 40(1) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended).

Please take the above on record.

Thanking you,

Yours faithfully,
For TITAGARH WAGONS LIMITED


Dinesh Arya
Company Secretary

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TITAGARH WAGONS LIMITED

CIN: L27320WB1997PLC084819

Registered & Corporate Office: Titagarh Towers, 756, Anandapur, E. M. Bypass, Kolkata 700 107, India
Phone: +91 33 4019 0800 | Fax: +91 33 4019 0823 | Email: info@titagarh.in | Web: www.titagarh.in



TITAGARH WAGONS LIMITED

Registered Office : 756 Anandapur, EM Bypass, Kolkata - 700107, CIN: L27320WB1997PLC084819
Tel : (033) 4019 0800, Fax : (033) 4019 0823, E-mail : corp@titagarh.in, Website: www.titagarh.in

IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION

Ref: TWL/PAN/Bank Particulars/1st

10th July, 2018

Folio / ID No. :

Dear Shareholder(s),

Sub.: Mandatory updating of PAN and Bank details against your holding

Pursuant to SEBI circular dated 20th April, 2018, shareholders whose ledger folios do not have or have incomplete particulars of PAN and Bank, are required to mandatorily furnish the details to the RTA / the Company for registration in their folio. **As per the records with RTA, your folio needs to be updated with the PAN/ complete Bank details so that the investments held by you will be fully protected with proper KYC compliance.**

ACTION REQUIRED FROM YOU

You are requested to submit the following to update the records immediately on receipt of the letter

- **Enclosed format duly filled in and signed by all the shareholders registered in the folio**
- **Self-attested copy of PAN Card of all the holders**
- **Cancelled cheque leaf with name (if name is not printed, self-attested copy of the pass book first page)**
- **Address proof (self-attested Aadhaar-card)**

In case if you have any queries or need any clarification in this regard, please contact :

Titagarh Wagons Limited

Registered Office: Titagarh Towers
756 Anandapur, E.M. Bypass
Kolkata - 700107, West Bengal
Tel: +91 33 4019 0800
Email: investors@titagarh.in

Karvy Computershare Pvt. Ltd.

Unit : **TITAGARH WAGONS LIMITED**

Karvy Selenium Tower B, Plot 31-32
Gachibowli, Financial District, Nanakramguda
Hyderabad – 500 032
Toll Free No.: 1800-3454-001
Email : einward.ris@karvy.com

Thanking you,

Yours faithfully,

For **Titagarh Wagons Limited**

Sd/-

Dinesh Arya

Company Secretary

FORMAT FOR FURNISHING THE PAN AND BANK DETAILS

Ref: TWL/PAN/Bank Particulars/1st

To

Karvy Computershare Private Limited
Karvy Selenium Tower B, Plot 31-32
Gachibowli, Financial District, Nanakramguda
Hyderabad – 500 032

Dear Sir,

Unit : TITAGARH WAGONS LIMITED

I/ We furnish below our folio details along with PAN and Bank mandate details for updation and confirmation of doing the needful. **I/we are enclosing the self-attested copies of PAN cards of all the holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card as required for updation of the details:**

| | |
|--|--|
| Folio No. | |
| Address of the 1st named shareholder as per the share certificate | |
| Mobile No. | |
| E-Mail ID | |

| Bank Account Details : (for electronic credit of unpaid / unclaimed dividends and all future dividends) | | | | | | | | | |
|---|---------------------|---------------------|--|--|-------------------------|--|--|--|--|
| Name of the Bank | | | | | | | | | |
| Name of the Branch | | | | | | | | | |
| Account Number (as appearing in your cheque book) | | | | | | | | | |
| Account Type (Savings / Current / Cash Credit) | <u>10 – Savings</u> | <u>11 – Current</u> | | | <u>13 – Cash Credit</u> | | | | |
| 9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification | | | | | | | | | |
| 11 Digit IFSC Code | | | | | | | | | |

| | PAN No | Name | Signature |
|------------------|---------------|-------------|------------------|
| First Holder : | | | |
| Joint Holder 1 : | | | |
| Joint Holder 2 : | | | |

Date :

Place :

NB: (1) The original cancelled cheque shall bear the name of the shareholder failing which shareholder shall submit copy of bank passbook /statement attested by the bank.

(2) The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.

Date: 10th July, 2018

Dear Shareholder(s),

Re.: Transfer of shares held in physical mode to be discontinued w.e.f. 5th December, 2018

We draw your kind attention to Regulation 40(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) which provides that except in case of transmission or transposition of securities, request for effecting transfer of securities shall not be processed w.e.f. 5th December, 2018 unless the securities are held in the dematerialized form with a depository. Therefore, you are advised to get your shares dematerialized at the earliest. To know the process of dematerialization of shares, you may please check: <https://nsdl.co.in/services/demat.php> or <https://www.cdslindia.com/investors/open-demat.aspx> for more information.

Thanking you,

Yours faithfully,

For Titagarh Wagons Limited

Sd/-

Dinesh Arya

Company Secretary